

## **SUMMER PROGRAMS FOR YOUTH - SPY**

### **Information for Commuter (Day Camp) Students**

Welcome to Western Washington University and SPY (Summer Programs for Youth). We have a week full of adventures planned for you! Please keep this as reference for your child's program week.

#### **Confirmation Information**

**Monday Arrival:** Students check in between **8:00am and 8:30am** on the following Mondays in the lobby of Communications Facility Room 115 (#30 on the campus map): **July 6 and July 13**. Orientation is from 8:30-9:00 a.m.

**Daily Arrival:** Tuesdays through Fridays, students report to Communications Facility 115 by 9:00 a.m., unless otherwise notified for early departure field trips. **Please be on time.** Our schedule is full and punctuality is important for the level of learning we have planned for you. If you are late for a field trip, you will be left behind for the day. No exceptions will be made.

**Daily Dismissal:** Students will be dismissed promptly at 5:00 p.m. in Communications Facility 115. To ensure the safety of participants, all students must be signed out by authorized staff at the conclusion of each day. If you are to walk, ride a bus, or bike home, you must have written authorization from your parent at check-in. In that case, you may sign yourself out daily with program staff.

**For your safety and well-being, please be aware that staff is not available for supervision before 8:45 a.m. Tuesday-Friday or after 5:15 p.m. Monday-Thursday.**

**Closing Assembly:** All students, their families and friends are invited to attend the Closing Assembly on Friday from 2:30 to 3:30 p.m. in Arntzen Hall 04 (#26 on the campus map). At this time, presentations, a slide show, and demonstrations will allow students to share highlights of their program activities with family and friends. At the conclusion, parents must check-out their student with SPY staff.

**What to Wear:** Dress is casual and suited for summer weather, but must be appropriate to an academic setting.

**What to Bring Daily:** Backpack, 3-ring binder, pencils, pens, **sack lunch** (Monday-Thursday) are required. Cameras are welcome. *Students are to bring their swimsuit and a towel on Wednesday.*

- **FIELD TRIPS:** pack warm, waterproof, windproof clothing, sunscreen, sunglasses, water bottles, and extra shoes in case of wet weather.

#### **The following classes have specific items to bring:**

- Adventures in TV Broadcasting and Filmmaking in Action – optional, mini DV camera with computer cables and accessories
- Everything Guitar, Basic and Intermediate – guitar (please call Debbie at 650-6820 to reserve a guitar)

## Parent Information

### Contact Information:

- Debbie Young Gibbons or SPY Staff at Extended Education & Summer Programs  
(360) 650-6820 or (360) 650-6822, **Mon-Fri from 8:00 a.m. to 5:00 p.m.**
- *For extreme emergencies*, contact Debbie Gibbons through Campus Police at **(360) 650-3555**

**Absence/Alternate Drivers:** If your child is ill or for any reason will not be present, please contact our office at (360) 650-3308 so we can notify all program staff. If your child will be picked up by an individual besides the authorized persons given at check-in, please notify SPY staff as soon as possible with the change.

**Meals: Students bring a sack lunch from home Monday-Thursday.** Students will dine in an area at the Student Union that food and beverage can be purchased. **On Friday**, lunch will be provided at the Viking Commons campus dining facility. A wide variety of food choices are available to meet most dietary needs, including vegetarian and vegan options. *If your child has special dietary needs/restrictions that did not get listed during the registration process, please contact SPY staff at 650-3308 or [EESP.Registration@wwu.edu](mailto:EESP.Registration@wwu.edu).*

**Parking:** A 20 minute drop-off and pick up permit is printable below and valid Monday through Friday in parking lot **19G**. If you want or need to stay longer for Monday morning check-in, please purchase a parking permit from the Parking Office at 21<sup>st</sup> and Bill McDonald Pkwy. A **19G permit for Friday's closing assembly** will be given to you at check-in.

**Driving Directions:** Take exit 252 from I-5. Follow signs to WWU. Take Bill McDonald Parkway to South College Drive and turn right. Turn right at West College Way. Follow the "SPY" directional signs to parking lot 19G and Communications Facility 115 or Arntzen Hall 04.

If you have questions regarding parking please call the WWU Parking Office at (360) 650-2945.

Campus and Parking Map: [www.wwu.edu](http://www.wwu.edu), select "About Western", select "Visit".



**DAILY DROP-OFF AND PICK-UP  
PARKING PERMIT**

**VALID FOR 20 MINUTES**

If you are staying longer than 20 minutes, please stop by the Parking Office.

**EVENT: SUMMER PROGRAMS FOR YOUTH**

**DATES: JULY 6-10 and 13-17, Mon-Fri**

**EVENT TIME: 9:00 AM – 5:00 PM DAILY**

**Drop-off/Pick-up: 8:45-9:00 AM and 4:45-5:00 PM**

**LOT: 19G**

**PLEASE PLACE ON THE DASH OF YOUR VEHICLE**