

Project Management Certificate Program

WWU Extended Education and Summer Program – EXT 450G

Instructor:

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Extended Education and Summer Programs

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Course Schedule and Location:

6 to 9 PM for 10 Tuesday evenings during Fall Quarter 2009.

Dates: Oct 6, 13, 20, 27; Nov. 4, 19, 17; Dec. 1, 8

Class will meet in room , Communications Building (Western Washington University Campus)

Course Goals and Objectives:

- This course is designed for experienced project managers who desire to be PMP® certified. It covers the comprehensive “Guide to the Project Management Body of Knowledge®”(PMBOK GUIDE) 4th Edition in preparation for the PMP® exam. The exam is based primarily on PMBOK.
- This course also uses techniques and strategies from “Rita’s Course in a Book for Passing the PMP® Exam”.
- The focus of this course is on understanding and integrating the nine key areas of project management. Successful project management involves the consistent application of proven processes, methodologies, and policies, and their management control, to ensure projects are completed within budget, on schedule, and with quality design, features, and functionality.
- This course is a highly interactive combination of lecture, small group activities, review and discussion of real projects, and PMP® exam practice activities.
- In addition to the 30-hour in-class mode, there will be additional resources available for individual and group study activities and for the PMP® application process.

Course Outcomes:

- You will have a comprehensive understanding of the nine key areas of project management, including the best practices promoted by PMI as defined in PMBOK.
- You will have an understanding of how those practices in those nine key areas are implemented by other project managers through review of ongoing current community projects
- You will have a comprehensive understanding of the PMI PMP® exam application process
- You will have begun the PMP® exam application process by compiling a detailed summary of your project management experience, necessary for the application.
- After completing this course, you will earn a WWU Project Management Certificate
- Course credit through Western Washington University is optional
- This course fulfills the educational prerequisite for the PMP® exam application
- You will have learned PMP® exam study skills and test taking strategies

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- You will have the opportunity to form smaller study groups from within the class to optimize your exam preparation

Assigned Textbooks:

PMP Exam Prep, 6th Edition: “Rita's Course in a Book for Passing the PMP Exam” for the PMBOK® Guide – Fourth Edition (Paperback) by Rita Mulcahy; Publisher: RCM Publications, Inc. © 2009 ISBN: 978-1-932735-18-5

A Guide To The Project Management Body Of Knowledge (PMBOK Guide ®), Fourth Edition, PMI

© 2008. ISBN: 978-1-933890-51-7

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Class Schedule for Tuesdays from 6-9:00PM

Class	Reading Assignment	Discussion Topics
Week 1	PMBOK Chapters 1, 2 PMP® Exam Prep Chapter 2	1. Project Management Overview 2. Framework, Lifecycle and Organizations 3. Study group techniques/strategies 4. Community Project overview
Week 2	PMBOK Chapter 3 PMP® Exam Prep, Chapters 1 and 3	5. Project Management Processes for a Project 6. PMP® Qualifications, application procedures 7. Review Community Projects
Week 3	PMBOK Chapter 4 PMP® Exam Prep, Chapter 4	8. Integration Management 9. PMP® exam preparation #1 10. Review Community Projects
Week 4	PMBOK Chapter 5 PMP® Exam Prep, Chapter 5	11. Scope Management 12. PMP® exam preparation #2 13. Review Community Projects
Week 5	PMBOK Chapter 6 PMP® Exam Prep, Chapter 6	14. Time Management 15. PMP® exam preparation #3 16. Review Community Projects
Week 6	PMBOK Chapters 7, 8 PMP® Exam Prep, Chapters 7,8	17. Cost Management 18. Quality Management 19. Review Community Projects
Week 7	PMBOK Chapters 9,10 PMP® Exam Prep, Chapters 9,10	20. Human Resource Management 21. Communications Management 22. Review Community Projects
Week 8	PMBOK Chapter 11 PMP® Exam Prep, Chapter 11	23. Risk Management 24. PMP® exam preparation #4 25. Review Community Projects
Week 9	PMBOK Chapter 12 PMP® Exam Prep, Chapter 12	26. Procurement Management 27. PMP® Examination tips, tricks, and test taking strategies 28. Review Community Projects
Week 10	PMP® Exam Prep, Chapters 13,14	29. Professional and Social Responsibility 30. PMP® Examination tips, tricks, and test taking strategies 31. Review Community Projects

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Optional WWU Credit Process and Evaluation:

- WWU credit is optional
- Registration is required prior to the start of this course
- Pass/fail grade will be determined as follows:

When Due:	Activity	Percent of Pass/Fail Grade
Each Weekly Session	Completed activities and exercise at the end of each chapter of PMP® Exam Prep book	15%
Each Weekly Session	Completed practice exam at the end of each chapter of PMP® Exam Prep book	10%
Each Weekly Session	Contribution to Community Project Reviews	30%
Each Weekly Session	Contributions to the in-class discussions and small group activities	30%
Culminating Project	Contributions to the class project of preparing study materials for the PMP® examination	15%